



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
HEALTH

DEPARTMENT OF HEALTH

REGISTRY PROVINCIAL OFFICE
RECEIVED

2025 - 04 - 02

PRIVATE BAG X9302
POLOKWANE 0700

LIMPOPO PROVINCE

REF: S4/1/1
ENQ: SEBAKE RL
TEL: 015 293 6426

TO: ALL QUALIFYING APPLICANTS

DEPARTMENTAL CIRCULAR NO. 11 OF 2025

ADVERTISEMENT OF ONE THOUSAND EIGHT HUNDRED AND THIRTY-SIX [1836] EXPANDED PUBLIC WORKS PROGRAMME [EPWP] POSITIONS IN THE DEPARTMENT OF HEALTH FOR A PERIOD OF ELEVEN [11] MONTHS UP TO 31 MARCH 2026

1. Ensure that you read the conditions and requirements of positions before you apply.
2. By applying, it is understood that you agree to the conditions and requirements of the position.
3. Applicants are hereby invited from suitable qualified candidates for EPWP work opportunities up to 31 March 2026.
4. Applications should be submitted on **New** Z83 form obtainable from any government institution or at www.dpsa.gov.za and must be accompanied by a comprehensive CV.
5. Shortlisted candidates will be required to come for interview, at which time, certified copies of all relevant qualifications and a copy of ID must be submitted.
6. **The new Z83 form must be fully completed and signed by the applicant.** The following must be considered in relation to the completion of the **Z83 BY APPLICANTS**: All details of Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "NO" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the state? If yes (Provide details then it is acceptable for an applicant to indicate not applicable or leave blank to the question," In the event that you are employed in the Public Service, will you immediately relinquish such business interest?". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered.
7. Successful candidates will be expected to work eight [8] hours per day.
8. People with disabilities are encouraged to apply. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within ninety (90) days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000.

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Private Bag X9302, Polokwane
Fidel Castro Ruz House, 18 College Street, Polokwane 0700. Tel: 015-293 6000/12. Fax: 015 293 6211.
Website: <http://www.limpopo.gov.za>

The heartland of Southern Africa – Development is about people!

9. Applicants responding to this circular should quote the **Circular Number as reference number on the Z83 form.**
10. Shortlisted candidates may be invited for interview at extremely short notice.
11. **The Department reserves the right not to fill any advertised positions.**
12. **To apply, click the link next to the position you are applying for and follow the instructions.**
13. **The closing date for the advert is 08 April 2025**

General enquires about advertised posts should be directed to Ms Sebake RL at 015 293 6426/Ms Mompei MM at 015 293 6126/ Ms Sebola MF at 015 293 6002 and Mr Malongete LT at 015 293 6318 during office hours.



ACTING HEAD OF DEPARTMENT: DR NDWAMATO NN

01/04/2025

DATE

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POSITION NO 1: EPWP: GENERAL WORKER = 1244 POSITIONS

MONTHLY STIPEND: R4 235.00

CENTRES: Primary Health Care Facilities:

Capricorn District [100]: J Mamabolo Clinic [3], Seobi Dikgale Clinic, [2], Naledi Clinic [2], Goedgevonden Clinic [2], Semanya Clinic [2], Moletji Clinic [2], Soetfontein Clinic [1], Rethabile CHC [3], Maja Clinic [2], Moshubaba Clinic [3], Laastehoop Clinic [2], Chuene Clinic [1], Maraba Clinic [3], Seshego 1 Clinic [1], Seshego 3 Clinic [1], Mamotshwa Clinic [1], Sehlale Clinic [1], Molepo Clinic [2], Sebayeng Clinic [1], Mapodu Clinic [1], Sello Moloto Clinic [1], Mashashane Clinic [2], Diana Clinic [2], Matlala Clinic [1], Seshego 4 Clinic [1], Dikgale Clinic [1], Matoks Clinic [3], Nthabiseng Clinic [2], Mohodi Clinic [2], Botlokwa Gateway Clinic [3], Makgato Clinic [1], Ramokgopa Clinic [1], Mphahlele Clinic [4], Hwelereng Clinic [1], Mafefe Clinic [3], Zebediela Gateway Clinic [1], Mathabatha Clinic [2], Dithabaneng Clinic [1], Mashite Clinic [1], Boschplaats Clinic [1], Malemati Clinic [1], Dr MMM CHC [1], Morotse Thamagane [2], Parliament Clinic [1], Bydrift Clinic [1], Rakgoatha Clinic [1], Ambergate Clinic [2], Burgerrecht Clinic [1], Buffelshoek Clinic [3], Goedetrou Clinic [3], Rosenkrans Clinic [1], Ziest Clinic [1], Indermaak Clinic [2], Alldays Clinic [1], Uitkyk Clinic [1], Blouberg CHC [3], Towerfontein Clinic [1], Grootdraai Clinic [1], Ratshaatshaa CHC [3],

Sekhukhune District [114]: Swaranang Clinic [1], Sterkspruit Clinic [1], Taung Clinic [1], Rietfontein Clinic [1], Burgersfort Clinic [1], Naboomkoppies Clinic [1], Mashabela Clinic [1], Matsageng Clinic [1], Motlolo Clinic [1], Motshana Clinic [1], Makofane Clinic [1], Penge CHC [2], Praktiseer Clinic [1], Mahubahube Clinic [1], Eerstegeluk Clinic [1], Boschklouf Clinic [1], Ngoabe Clinic [1], Maseven Clinic [2], Riba Clinic [1], Selala Clinic [2], Mecklenburg Gateway [1], Dilokong Gateway [1], HC Boschoff CHC [2], Mmutlane Clinic [1], Motsepe Clinic [1], Phasha Clinic [2], Manotwane Clinic [2], Selepe Clinic [1], Nkoana Clinic [2], Mankotsana Clinic [1], Nchabeleng Clinic [2], Nchabeleng CHC [2], Mohlaletse Clinic [1], Seroka Clinic [1], Phahlamanoge Clinic [1], Mphanama Clinic [2], Ikageng Clinic [1], Paulos Masha Clinic [1], Marulaneng Clinic [Epharaim Mogale] [2], Manganeng Clinic [1], Schonoord Clinic [1], Tshelwaneng Clinic [1], Dicheoung Clinic [1], Madibong Clinic [2], Mamone Clinic [2], Jane Furse Clinic [1], Marishane Clinic [1], Phaahla Clinic [1], Probeerin Clinic [1], Magalies Clinic [1], Tswaing Clinic [1], Setlaboswana Clinic [1], Mampane Clinic [1], Phokoane Clinic [1], St. Ritas gateway [2], Rietfontein Clinic [2], Eensaam Clinic [1], Phatantshwane Clinic [1], Kilpspruit Clinic [1], Vlakplaas Clinic [1], Spitspunt Clinic [1], Moutse West Clinic [2], Makepsvlei Clinic [1], Witfontein Clinic [1], Toitskraal Clinic [2], Marble Hall Clinic [2], Moganyaka Clinic [1], Marulaneng Clinic [Makhuduthamaga] [1], Elandskraal Clinic [2], Van Der Merweskraal Clinic [1], Moeding Clinic [1], Matlala Clinic [1], Matlala Gateway [1], Mmotoaneng Clinic [2], Rosenkaal Clinic [1], Zaaiplaas Clinic [1], Goedgedacht Clinic [1], Hlogotlou Clinic [1], Sephaku Clinic [1], Magukubjane Clinic [1], Rammupudu Clinic [2], Matsepe Clinic [1], Dikgalaopeng Clinic [1], Motetema Clinic [1], Groblersdal Clinic [2], Kwarrilagte Clinic [2], Elandsdoring Clinic [1], Philadelphia Gateway [2], Moutse East Clinic [2];

Vhembe District [102]: Bungeni CHC [4], Kurhuleni Clinic [1], Tlangelani Clinic [1], Manavhela Clinic [1], Makahlule Clinic [2], Matiyani Clinic [1], Ntlhaveni D Clinic [2], Mphambo CHC [4], Matsheka Clinic [1], Peninghotsa Clinic [1], Ntlhaveni E Clinic [2], Mtiti Clinic [1], Nghezimani Clinic [1], Tiyani CHC [4], Davhana Clinic [1], Helderwater Clinic [1], Masakona Clinic [1], Olifantshoek Clinic [1], Tshimbupfe Clinic [2], Rumani Clinic [2], Mudimeli Clinic [1], Tshakhuma Clinic [1], Valdezia Clinic [1], Wayeni Clinic [1], Mbokota Clinic [2], Mulima Clinic [1], Riverplaats Clinic [1], Tshilwavhusiku Clinic [1], Kutama Clinic [2], Makhado CHC [2], Beaconsfield Clinic [1], Vhambelani Maelula Clinic [2], Tshikuwi Clinic [1], Vuvha Clinic [1], Waterval Clinic [2], Mutale CHC [1], Tshikundamalema Clinic [1], Matavhela Clinic [1], Thengwe Clinic [1], Rambuda Clinic [1], Guyuni Clinic [1], Tshaulu Clinic [1], Lambani Clinic [1], Duvhuledza Clinic [1], Vhurivhuri Clinic [1], Sambandou Clinic [2], Makuya Clinic [2], Muledane Clinic [1], William Eddie CHC

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[1], Madala Clinic [1], Tshixwadza Clinic [1], Fondwe Clinic [1], Phiphidi Clinic [1], Damani Clinic [1], Vhufuli Tshitereke Clinic [1], Mukula Clinic [1], Sterkstroom Clinic [1], Dzingahe Clinic [1], Tshififi Clinic [1], Magwedzha Clinic [1], Mbilwi Clinic [2], Nancefield Clinic [2], Musina Clinic [2], Madimbo Clinic [2], Tshiungani Clinic [1], Folovhodwe Clinic [2], Shakadza Clinic [2], Tshipise Clinic [2], Manenzhe Clinic [2], Masini Clinic [2], Mulala Clinic [2];

Waterberg District [91]: Ellisras Clinic [2], Lephalale Clinic [1], Marapong CHC [2], Marapong Clinic [1], Seleka Clinic [3], Shongoane Clinic [3], Abbotspoort Clinic [2], Alma Clinic [2], Modimolle Clinic [2], Phagameng Clinic [1], Vaalwater Clinic [3], Mookgopong CHC [2], Mookgopong Clinic [2], Roedtan Clinic [1], Bela Bela Clinic [1], Pienaarsrivier Clinic [2], Settlers Clinic [1], Warmbaths Clinic [2], Bakenberg Clinic [4], Chalema Clinic [1], George Masebe G\W [1], Jakkalskuil Clinic [1], Makgobe Clinic [1], Mokamole Clinic [1], Paulos Clinic [1], Tiberius Clinic [1], Bavaria Clinic [4], Lekhureng Clinic [1], Mattanau Clinic [1], Mankuwe Clinic [1], Rebone Clinic [2], Segole Clinic [1], Thabaleshoba CHC [3], Weltevreden Clinic [1], Chromite Clinic [1], Dwaalboom Clinic [1], Northam CHC [4], Swartklip Clinic [1], Thabazimbi Clinic [1], Regorogile 1 Clinic [1], Regorogile 2 Clinic [1], Tshepong Clinic [1], Kromdraai Clinic [1], Rooiberg Clinic [1], Armoed Clinic [1], Mabuela Clinic [1], Mapela Clinic [2], Mamaselela Clinic [1], Mosesetjana Clinic [2], Polotji Clinic [1], Phafola Clinic [1], Sekuruwe Clinic [1], Sterkwater Clinic [1], Tshamahansi Clinic [1], Bokwalakwala Clinic [1], GaMadiba Clinic [1], Mahwelereng 1 Clinic [2], Mahwelereng 2 Clinic [1], Manyoga Clinic [2], Sekgagapeng Clinic [1];

Mopani District [107]: Shitlakati Clinic [2], Zava Clinic [2], Nkomo Clinic [2], Loloka Clinic [2], Basani Clinic [2], Nkuri Clinic [1], Hlaneki Clinic [2], Ndengeza Clinic [1], Msengi Clinic [2], Ntluri Clinic [1], Bochabelo Clinic [2], Sekhimini Clinic [2], Giyani Health Centre Clinic [3], Mapayeni Clinic [2], Nkhensani Gateway Clinic [1], Kremetart Clinic [2], Thomo Clinic [2], Ngove Clinic [2], Shivulani Clinic [2], Muyexe Clinic [1], Lulekani CHC [4], Seloane Clinic [2], Bismack Clinic [2], Sekororo Clinic [2], Medingen Clinic [2], Duiwelskloof Clinic [1], Duiwelskloof CHC [4], Senobela Clinic [1], Raphahlelo Clinic [2], Mamaila Clinic [2], Lebaka Clinic [1], Kgapanne Clinic [2], Letaba Gateway [1], Dan Clinic [2], Khujuwana Clinic [2], Letsitele Clinic [2], Mariveni Clinic [2], Nkowankowa CHC [4], Dr Hugo Clinic [2], Nyavana Clinic [1], Mamitwa Clinic [2], Ooghoek Clinic [2], Mawa Clinic [1], Ramotshinyadi Clinic [2], Carlota Clinic [2], Jamela Clinic [1], Julesburg CHC [3], Mokgapeng Clinic [2], Tours Clinic [2], Mogoboya Clinic [1], Lenyenye Clinic [2], Moime Clinic [2], Zangoma Clinic [1], Maake Clinic [2], Tours Clinic [2], Morapalala Clinic [2], Motupa Clinic [2], Relela Clinic [1]

CENTRES: Hospitals / Vertical Programmes:

Provincial Office [14]

Vhembe District: Elim Hospital [20], Siloam Hospital [20], Donald Fraser Hospital [20], Malamulele Hospital [15], Messina Hospital [13], Louis Trichardt Hospital [12], Tshilidzini Hospital [20], Hayani Hospital [9], Thohoyandou Nursing Campus [8]

Waterberg District: Ellisras Hospital [28], Witpoort Hospital [9], Warmbaths Hospital [9], FH Odendaal Hospital [10], George Masebe Hospital [7], MDR TB Hospital [16], Thabazimbi Hospital [9], Voortrekker Hospital [10], Mokopane Hospital [18]

Capricorn District: Helene Franz Hospital [22], Seshego Hospital [16], WF Knobel Hospital [19], Botlokwa Hospital [11], Lebowakgomo Hospital [19], Zebediela Hospital [13], Pietersburg Hospital [31], Mankweng Hospital [30], Thabamopo Hospital [16], Emergency Medical Services [30], Sovenga Nursing Campus [6]

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Mopani District: Nkhensani Hospital [14], Dr CN Phatudi Hospital [18], Maphutha L Malatji Hospital [15], Kgapane Hospital [18], Sekororo Hospital [14], Van Velden Hospital [16], Letaba Hospital [18], Evuxakeni Hospital [14], Giyani Nursing Campus [4]

Sekhukhune District: Matlala Hospital [16], Jane Furse Hospital [18], Groblersdal Hospital [14], Dilokong Hospital [18], Mecklenburg Hospital [10], Sekhukhune District Office [10], St Rita's Hospital [15], Philadelphia Hospital [14], Sekhukhune Nursing College [4]

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of ABET.
- **Inherent requirements of job:** Ability to lift persons of varying weights; Ability to lift and move heavy equipment and supplies. Ability to work with heavy duty Laundry/cleaning equipment. Willing to work with human excreta, fluids including blood. Willingness to work with and ability to lift corpses of varying weights. Ability to operate machinery (lawnmowers and weed eaters). Ability to be on your feet for a period of up to 12 hours per day. Must be able to work shifts (including night duty, weekends and public holidays). Willingness to work extra hours on short notice.

B) Knowledge and skills

- Knowledge of Batho Pele Principles, Occupational Health and Safety Act, 1993.
- Good Communication and customer care skills.
- Waste Management.

KEY PERFORMANCE AREAS:

- Perform any of the following duties and/or **any** other general duties **as allocated and directed** from time to time per operational needs of the facility:

A) PORTER

- Transport patients using stretcher or wheelchair to / from wards or departments or any other area of the health facility.
- Take corpses to the mortuary.
- Clean / wash stretchers and wheelchairs.
- Minor maintenance of stretchers and wheelchairs.

B) LAUNDRY AID

- Accurate recording of all incoming and outgoing linen on a daily basis to hospital, clinics and EMS services.

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- Correct handling, receiving and dispatch of soiled and clean linen to the wards and clinics according to internal protocol and infection control measures.
- Cleaning of laundry and laundry equipment on daily basis.
- Follow and adhere to Health and Safety Regulations.

C) MORTUARY ATTENDANT

- Render mortuary services: Receiving, handling and storage of corpses.
- Ensure mortuary cool room is in good working order
- Collect and transport corpses to the mortuary.
- Report all faulty or broken equipment to your supervisor immediately.
- Release and keep record of corpses handed over to next of kin.
- Load and off-load corpses.
- Keep proper identification and maintain accurate of records in the field of work.
- Maintain equipment: Clean equipment.
- Safe keeping of equipment.
- Ensure infection, prevention and control environment in line with relevant policies
- Perform household activities within the mortuary
- Perform cleaning services
- Render sluice functions (human excreta fluids including blood) including preparation of corpses

D) WARD ATTENDANT

- Perform household activities within the ward
- Perform cleaning services
- Render sluice functions (human excreta fluids including blood).

E) CLEANER

- Perform cleaning services in offices, passages , ablution facilities etc
- Emptying dustbins & picking up waste.
- Perform any other cleaning duties.

DISTRICT	INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Provincial Office	Provincial Office [10]	Click_here
Capricorn District	J Mamabolo Clinic [3]	Click_here
	Seobi Dikgale Clinic [2]	Click_here
	Naledi Clinic [2]	Click_here
	Goedgevonden Clinic [2]	Click_here
	Semenya Clinic [2]	Click_here
	Moletji Clinic [2]	Click_here
	Soetfontein Clinic [1]	Click_here
	Rethabile CHC [3]	Click_here
	Maja Clinic [2]	Click_here
	Moshubaba Clinic [3]	Click_here

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	Laastehoop Clinic [2]	Click_here
	Chuene Clinic [1]	Click_here
	Maraba Clinic [3]	Click_here
	Seshego1 Clinic [1]	Click_here
	Seshego 3 Clinic [1]	Click_here
	Mamotshwa Clinic [1]	Click_here
	Sehlale Clinic [1]	Click_here
	Molepo Clinic [2]	Click_here
	Sebayeng Clinic [1]	Click_here
	Mapodu Clinic [1]	Click_here
	Sello Moloto Clinic [1]	Click_here
	Mashashane Clinic [2]	Click_here
	Diana Clinic [2]	Click_here
	Matlala Clinic [1]	Click_here
	Seshego 4 Clinic [1]	Click_here
	Dikgale Clinic [1]	Click_here
	Matoks Clinic [3]	Click_here
	Nthabiseng Clinic [2]	Click_here
	Mohodi Clinic [2]	Click_here
	Botlokwa Gateway Clinic [3]	Click_here
	Makgato Clinic [1]	Click_here
	Ramokgopa Clinic [1]	Click_here
	Mphahlele Clinic [4]	Click_here
	Hwelereng Clinic [1]	Click_here
	Mafeke Clinic [3]	Click_here
	Zebediela Gateway Clinic [1]	Click_here
	Mathabatha Clinic [2]	Click_here
	Dithabaneng Clinic [1]	Click_here
	Mashite Clinic [1]	Click_here
	Boschplaats Clinic [1]	Click_here
	Malemati Clinic [1]	Click_here
	Dr MMM CHC [1]	Click_here
	Morotse Thamagane [2]	Click_here
	Parliament Clinic [1]	Click_here
	Byldrift Clinic [1]	Click_here
	Rakgoatha Clinic [1]	Click_here
	Ambergate Clinic [2]	Click_here
	Burgerrecht Clinic [1]	Click_here
	Buffelshoek Clinic [3]	Click_here
	Goedetrou Clinic [3]	Click_here
	Rosenkrans Clinic [1]	Click_here
	Ziest Clinic [1]	Click_here
	Indermaak Clinic [2]	Click_here
	Alldays Clinic [1]	Click_here

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	Uitkyk Clinic [1]	Click_here
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	Towerfontein Clinic [1]	Click_here
	Grootdraai Clinic [1]	Click_here
	Ratshaatshaa CHC [3]	Click_here
Sekhukhune District	Swaranang Clinic [1]	Click_here
	Sterkspruit Clinic [1]	Click_here
	Taung Clinic [1]	Click_here
	Rietfontein Clinic [1]	Click_here
	Burgersfort Clinic [1]	Click_here
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	Penge CHC [2]	Click_here
	Praktiseer Clinic [1]	Click_here
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	Motsepe Clinic [1]	Click_here
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	Mankotsana Clinic [1]	Click_here
	Nchabeleng Clinic [2]	Click_here
	Nchabeleng CHC [2]	Click_here
	Mohlaetse Clinic [1]	Click_here
	Seroka Clinic [1]	Click_here
	Phahlamanoge Clinic [1]	Click_here
	Mphanama Clinic [2]	Click_here
	Ikageng Clinic [1]	Click_here
	Paulos Masha Clinic [1]	Click_here
	Marulaneng Clinic [Ephraim Mogale] [2]	Click_here

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	Schonoord Clinic [1]	Click_here
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	Dicheoung Clinic [1]	Click_here
	Madibong Clinic [2]	Click_here
	Mamone Clinic [2]	Click_here
	Jane Furse Clinic [1]	Click_here
	Marishane Clinic [1]	Click_here
	Phaahla Clinic [1]	Click_here
	Probeerin Clinic [1]	Click_here
	Magalies Clinic [1]	Click_here
	Tswaing Clinic [1]	Click_here
	Setlaboswana Clinic [1]	Click_here
	Mampane Clinic [1]	Click_here
	Phokoane Clinic [1]	Click_here
	St. Ritas Gateway [2]	Click_here
	Rietfontein Clinic [2]	Click_here
	Eensaam Clinic [1]	Click_here
	Phatantshwane Clinic [1]	Click_here
	Kilpspruit Clinic [1]	Click_here
	Vlakplaas Clinic [1]	Click_here
	Spitspunt Clinic [1]	Click_here
	Moutse West Clinic [2]	Click_here
	Makepsvlei Clinic [1]	Click_here
	Witfontein Clinic [1]	Click_here
	Toitskraal Clinic [2]	Click_here
	Marble Hall Clinic [2]	Click_here
	Moganyaka Clinic [1]	Click_here
	Marulaneng Clinic [Makhuduthamaga] [1]	Click_here
	Elandskraal Clinic [2]	Click_here
	Van Der Merweskraal Clinic [1]	Click_here
	Moeding Clinic [1]	Click_here
	Matlala Clinic [1]	Click_here
	Matlala Gateway [1]	Click_here
	Mmotoaneng Clinic [2]	Click_here
	Rosenkaal Clinic [1]	Click_here
	Zaaiplaas Clinic [1]	Click_here
	Goedgedacht Clinic [1]	Click_here
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	Rammupudu Clinic [2]	Click_here
	Matsepe Clinic [1]	Click_here
	Dikgalaopeng Clinic [1]	Click_here

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	Motetema Clinic [1]	Click_here
	Groblersdal Clinic [2]	Click_here
	Kwarrilagte Clinic [2]	Click_here
	Elandsdoring Clinic [1]	Click_here
	Philadelphia Gateway [2]	Click_here
	Moutse East Clinic [2]	Click_here
Vhembe District	Bungeni CHC [4]	Click_here
	Kurhuleni Clinic [1]	Click_here
	Tlangelani Clinic [1]	Click_here
	Manavhela Clinic [1]	Click_here
	Makahlule Clinic [2]	Click_here
	Matiyani Clinic [1]	Click_here
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	Mphambo CHC [4]	Click_here
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	Nghezimani Clinic [1]	Click_here
	Tiyani CHC [4]	Click_here
	Davhana Clinic [1]	Click_here
	Helderwater Clinic [1]	Click_here
	Masakona Clinic [1]	Click_here
	Olifantshoek Clinic [1]	Click_here
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	Mutale CHC [1]	Click_here
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	Duvhuledza Clinic [1]	Click_here
	Vhurivhuri Clinic [1]	Click_here
	Sambandou Clinic [2]	Click_here
	Makuya Clinic [2]	Click_here
	Muledane Clinic [1]	Click_here
	William Eddie CHC [1]	Click_here
	Madala Clinic [1]	Click_here
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	Fondwe Clinic [1]	Click_here
	Phiphidi Clinic [1]	Click_here
	Damani Clinic [1]	Click_here
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	Mukula Clinic [1]	Click_here
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	Dzingahe Clinic [1]	Click_here
	Tshififi Clinic [1]	Click_here
	Magwedzha Clinic [1]	Click_here
	Mbilwi Clinic [2]	Click_here
	Nancefield Clinic [2]	Click_here
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	Madimbo Clinic [2]	Click_here
	Tshiungani Clinic [1]	Click_here
	Folovhodwe Clinic [2]	Click_here
	Shakadza Clinic [2]	Click_here
	Tshipise Clinic [2]	Click_here
	Manenzhe Clinic [2]	Click_here
	Masini Clinic [2]	Click_here
	Mulala Clinic [2]	Click_here
Waterberg District	Ellisras Clinic [2]	Click_here
	Lephalale Clinic [1]	Click_here
	Marapong CHC [2]	Click_here
	Marapong Clinic [1]	Click_here
	Seleka Clinic [3]	Click_here
	Shongoane Clinic [3]	Click_here
	Abbotspoort Clinic [2]	Click_here
	Alma Clinic [2]	Click_here
	Modimolle Clinic [2]	Click_here
	Phagameng Clinic [1]	Click_here
	Vaalwater Clinic [3]	Click_here

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	Mookgopong CHC [2]	Click_here
	Mookgopong Clinic [2]	Click_here
	Roedtan Clinic [1]	Click_here
	Bela Bela Clinic [1]	Click_here
	Pienaarsrivier Clinic [2]	Click_here
	Settlers Clinic [1]	Click_here
	Warmbaths Clinic [2]	Click_here
	Bakenberg Clinic [4]	Click_here
	Chalema Clinic [1]	Click_here
	George Masebe Gateway Clinic [1]	Click_here
	Jakkalskuil Clinic [1]	Click_here
	Makgobe Clinic [1]	Click_here
	Mokamole Clinic [1]	Click_here
	Paulos Clinic [1]	Click_here
	Tiberius Clinic [1]	Click_here
	Bavaria Clinic [4]	Click_here
	Lekhureng Clinic [1]	Click_here
	Mattanau Clinic [1]	Click_here
	Mankuwe Clinic [1]	Click_here
	Rebone Clinic [2]	Click_here
	Segole Clinic [1]	Click_here
	Thabaleshoba CHC [3]	Click_here
	Weltevreden Clinic [1]	Click_here
	Chromite Clinic [1]	Click_here
	Dwaalboom Clinic [1]	Click_here
	Northam CHC [4]	Click_here
	Swartklip Clinic [1]	Click_here
	Thabazimbi Clinic [1]	Click_here
	Regorogile 1 Clinic [1]	Click_here
	Regorogile 2 Clinic [1]	Click_here
	Tshepong Clinic [1]	Click_here
	Kromdraai Clinic [1]	Click_here
	Rooiberg Clinic [1]	Click_here
	Armoed Clinic [1]	Click_here
	Mabuela Clinic [1]	Click_here
	Mapela Clinic [2]	Click_here
	Mamaselela Clinic [1]	Click_here
	Mosesetjana Clinic [2]	Click_here
	Polotji Clinic [1]	Click_here
	Phafola Clinic [1]	Click_here
	Sekuruwe Clinic [1]	Click_here
	Sterkwater Clinic [1]	Click_here
	Tshamahansi Clinic [1]	Click_here
	Bokwalakwa Clinic [1]	Click_here

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	GaMadiba Clinic [1]	Click_here
	Mahwelereng 1 Clinic [2]	Click_here
	Mahwelereng 2 Clinic [1]	Click_here
	Manyoga Clinic [2]	Click_here
	Sekgagapeng Clinic [1]	Click_here
Mopani District	Shitlakati Clinic [2]	Click_here
	Zava Clinic [2]	Click_here
	Nkomo Clinic [2]	Click_here
	Loloka Clinic [2]	Click_here
	Basani Clinic [2]	Click_here
	Nkuri Clinic [1]	Click_here
	Hlaneki Clinic [2]	Click_here
	Ndengeza Clinic 1]	Click_here
	Msengi Clinic [2]	Click_here
	Ntluri Clinic [1]	Click_here
	Bochabelo Clinic [2]	Click_here
	Sekhimini Clinic [2]	Click_here
	Giyani Health Centre Clinic [3]	Click_here
	Mapayeni Clinic [2]	Click_here
	Nkhensani Gateway Clinic [1]	Click_here
	Kremetart Clinic [2]	Click_here
	Thomo Clinic [2]	Click_here
	Ngove Clinic [2]	Click_here
	Shivulani Clinic [2]	Click_here
	Muyexe Clinic [1]	Click_here
	Lulekani CHC [4]	Click_here
	Seloane Clinic [2]	Click_here
	Bismack Clinic [2]	Click_here
	Sekororo Clinic [2]	Click_here
	Medingen Clinic [2]	Click_here
	Duiwelskloof Clinic [1]	Click_here
	Duiwelskloof CHC [4]	Click_here
	Senobela Clinic [1]	Click_here
	Raphahlelo Clinic [2]	Click_here
	Mamaila Clinic [2]	Click_here
	Lebaka Clinic [1]	Click_here
	Kgapane Clinic [2]	Click_here
	Letaba Gateway [1]	Click_here
	Dan Clinic [2]	Click_here
	Khujwana Clinic [2]	Click_here
	Letsitele Clinic [2]	Click_here
	Mariveni Clinic [2]	Click_here
	Nkowankowa CHC [4]	Click_here
	Dr Hugo Clinic [2]	Click_here

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	Nyavana Clinic [1]	Click_here
	Mamitwa Clinic [2]	Click_here
	Ooghoek Clinic [2]	Click_here
	Mawa Clinic [1]	Click_here
	Ramotshinyadi Clinic [2]	Click_here
	Carlota Clinic [2]	Click_here
	Jamela Clinic [1]	Click_here
	Julesburg CHC [3]	Click_here
	Mokgapeng Clinic [2]	Click_here
	Tours Clinic [2]	Click_here
	Mogoboya Clinic [1]	Click_here
	Lenyenye Clinic [2]	Click_here
	Moime Clinic [2]	Click_here
	Zangoma Clinic [1]	Click_here
	Maake Clinic [2]	Click_here
	Tours Clinic [2]	Click_here
	Morapalala Clinic [2]	Click_here
	Motupa Clinic [2]	Click_here
	Relela Clinic [1]	Click_here
HOSPITALS / VERTICAL PROGRAMMES		
Vhembe District	Elim Hospital [20]	Click_here
	Siloam Hospital [20]	Click_here
	Donald Fraser Hospital [20]	Click_here
	Malamulele Hospital [15]	Click_here
	Messina Hospital [13]	Click_here
	Louis Trichardt Hospital [12]	Click_here
	Tshilidzini Hospital [20]	Click_here
	Hayani Hospital [9]	Click_here
	Thohoyandou Nursing Campus [8]	Click_here
Waterberg District	Ellisras Hospital [28]	Click_here
	Witpoort Hospital [9]	Click_here
	Warmbaths Hospital [9]	Click_here
	FH Odendaal Hospital [10]	Click_here
	George Masebe Hospital [7]	Click_here
	MDR TB Hospital [16]	Click_here
	Thabazimbi Hospital [9]	Click_here
	Voortrekker Hospital [10]	Click_here
	Mokopane Hospital [18]	Click_here
Capricorn District	Helene Franz Hospital [22]	Click_here
	Seshego Hospital [16]	Click_here
	WF Knobel Hospital [19]	Click_here
	Botlokwa Hospital [11]	Click_here
	Lebowakgomo Hospital [19]	Click_here
	Zebediela Hospital [13]	Click_here

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	Pietersburg Hospital [31]	Click_here
	Mankweng Hospital [30]	Click_here
	Thabamopo Hospital [16]	Click_here
	Emergency Medical Services [30]	Click_here
	Sovenga Nursing Campus [6]	Click_here
Mopani District	Nkhensani Hospital [14]	Click_here
	Dr CN Phatudi Hospital [18]	Click_here
	Maphutha L Malatjie Hospital [15]	Click_here
	Kgapane Hospital [18]	Click_here
	Sekororo Hospital [14]	Click_here
	Van Velden Hospital [16]	Click_here
	Letaba Hospital [18]	Click_here
	Evuxakeni Hospital [14]	Click_here
	Giyani Nursing Campus [4]	Click_here
Sekhukhune District	Matlala Hospital [16]	Click_here
	Jane Furse Hospital [18]	Click_here
	Groblerdsdal Hospital [14]	Click_here
	Dilokong Hospital [18]	Click_here
	Mecklenburg Hospital [10]	Click_here
	Sekhukhune District Office [10]	Click_here
	St Rita's Hospital [15]	Click_here
	Philadelphia Hospital [14]	Click_here
	Sekhukhune Nursing Campus [4]	Click_here

POSITION NO 2: EPWP: ADMIN CLERK: ASSET MANAGEMENT = 82 POSITIONS

MONTHLY STIPEND: R4 235.00

CENTRES: Provincial Office [2], Capricorn District [5], Vhembe District [5], Mopani District [5], Sekhukhune District [5], Waterberg District [5], Mankweng Hospital [2], Pietersburg Hospital [2], Botlokwa Hospital [1], WF Knobel Hospital [1], Helene Franz Hospital [1], Lebowakgomo Hospital [1], Thabamopo Hospital [1], Zebediela Hospital [1], Seshego Hospital [1], Siloam Hospital [1], Messina Hospital [1], Tshilidzini Hospital [1], Louis Trichardt Hospital [1], Donald Frazer Hospital [1], Hayani Hospital [1], Elim Hospital [1], Malamulele Hospital [1], Nkhensani Hospital [1], Kgapane Hospital [1], Maphutha L Malatji Hospital [1], Evuxakeni Hospital [1], Dr CN Phatudi Hospital [1], Letaba Hospital [1], Van Velden Hospital [1], Sekororo Hospital [1], Mokopane Hospital [1], Voortreker Hospital [1], Ellisras Hospital [1], Witpoort Hospital [1], George Masebe Hospital [1], Warmbaths Hospital [1], FH Odendaal Hospital [1], Thabazimbi Hospital [1], MDR TB Hospital [1], Matlala Hospital [1], Dilokong Hospital [1], Mecklenburg Hospital [1], Jane Furse Hospital [1], St Ritas Hospital [1], Philadelphia Hospital [1], Groblersdal Hospital [1], Malaria Control: Mopani [1], Vhembe [1], Pharmaceutical Depot [1], Capricorn District EMS [1], Mopani District EMS [1], Sekhukhune District EMS [1], Vhembe District EMS [1], Waterberg District EMS [1], Sovenga Nursing Campus [1], Waterberg Nursing Campus [1], Sekhukhune Nursing Campus [1], Giyani Nursing Campus [1]

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REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Senior Certificate/Grade 12 or equivalent qualification at NQF level 4.
- An undergraduate qualification in Supply Chain Management or Financial / Logistics / Purchasing Management / Commerce / Public Management at NQF level 6 will be an added advantage.
- Computer Literacy.

B) Knowledge and Skills

- Knowledge, understanding and application of Public Finance Management Act (PFMA), Treasury Regulations,

KEY PERFORMANCE AREAS:

- Maintenance of the Asset register and inventory list
- Conduct monthly reconciliations of the asset register activities
- Management of the daily asset movements
- Maintain record keeping of disposals
- Moving broken assets to a secure place
- Conduct asset verifications.

DISTRICT	INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Provincial Office [Polokwane]	Provincial Office [2]	Click_here
Capricorn District	Capricorn District [5]	Click_here
Vhembe District	Vhembe District [5]	Click_here
Mopani District	Mopani District [5]	Click_here
Sekhukhune District	Sekhukhune District [5]	Click_here
Waterberg District	Waterberg District [5]	Click_here
Capricorn District	Mankweng Hospital [2]	Click_here
	Pietersburg Hospital [2]	Click_here
	Botlokwa Hospital [1]	Click_here
	WF Knobel Hospital [1]	Click_here
	Helene Franz Hospital [1]	Click_here
	Lebowakgomo Hospital [1]	Click_here
	Thabamopo Hospital [1]	Click_here
	Zebediela Hospital [1]	Click_here
	Seshego Hospital [1]	Click_here
Vhembe District	Siloam Hospital [1]	Click_here
	Messina Hospital [1]	Click_here
	Tshilidzini Hospital [1]	Click_here
	Louis Trichardt Hospital [1]	Click_here
	Donald Frazer Hospital [1]	Click_here
	Hayani Hospital [1]	Click_here

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	Elim Hospital [1]	Click_here
	Malamulele Hospital [1]	Click_here
Mopani District	Nkhensani Hospital [1]	Click_here
	Kgapane Hospital [1]	Click_here
	Maphutha L Malatji Hospital [1]	Click_here
	Evuxakeni Hospital [1]	Click_here
	Dr CN Phatudi Hospital [1]	Click_here
	Letaba Hospital [1]	Click_here
	Van Velden Hospital [1]	Click_here
	Sekororo Hospital [1]	Click_here
Waterberg District	Mokopane Hospital [1]	Click_here
	Voortrekker Hospital [1]	Click_here
	Ellisras Hospital [1]	Click_here
	Witpoort Hospital [1]	Click_here
	George Masebe Hospital [1]	Click_here
	Warmbaths Hospital [1]	Click_here
	FH Odendaal Hospital [1]	Click_here
	Thabazimbi Hospital [1]	Click_here
	MDR TB Hospital [1]	Click_here
Sekhukhune District	Matlala Hospital [1]	Click_here
	Dilokong Hospital [1]	Click_here
	Mecklenburg Hospital [1]	Click_here
	Jane Furse Hospital [1]	Click_here
	St Rita's Hospital [1]	Click_here
	Philadelphia Hospital [1]	Click_here
	Grobiersdal Hospital [1]	Click_here
	Malaria Control: Mopani [1]	Click_here
Vhembe District	Vhembe District [1]	Click_here
Pharmaceutical Depot	Pharmaceutical Depot [1]	Click_here
Capricorn District	Capricorn District EMS [1]	Click_here
Mopani District EMS	Mopani District EMS [1]	Click_here
Sekhukhune District EMS	Sekhukhune District EMS [1]	Click_here
Vhembe District EMS	Vhembe District EMS [1]	Click_here
Waterberg District	Waterberg District EMS [1]	Click_here
Sovenga Nursing	Sovenga Nursing Campus [1]	Click_here
Waterberg Nursing Campus	Waterberg Nursing Campus [1]	Click_here
Sekhukhune Nursing Campus	Sekhukhune Nursing Campus [1]	Click_here
Giyani Nursing Campus	Giyani Nursing Campus [1]	Click_here

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POSITION NO 3: EPWP: ADMIN CLERK [COMMUNICATIONS] = 1 POSITION

MONTHLY STIPEND: R4 235.00

CENTRES: Provincial Office [Polokwane]

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Senior certificate/ Grade 12 or equivalent qualification at NQF level 4 .
- National Diploma/ Degree in Public Management, Management Assistant or related qualification at NQF level 6 will be an added advantage.

B) Knowledge and Skills

- Computer literacy: MS Office [attach proof].
- Be knowledgeable of general office support systems and arrangements.
- Communication skills (writing and verbal) fluent in English.
- Knowledge and understanding of legislative frameworks governing the public services.
- Have the ability to capture in writing the essence of discussions and key decisions in concise clear language - paying close attention to detail in work/report preparation.
- Basic office planning, organizational and archiving skills.
- Possess excellent interpersonal skills to effectively deal with stakeholders in a highly professional manner
- Time management

KEY PERFORMANCE AREAS:

- Assist in the management and organization of the Communications Directorate.
- Provide efficient and effective administration service to all related stakeholders.
- Conduct effective and efficient information flow and document tracking for the Directorate.
- Attend telephone enquiries and interaction with stakeholders such as doctors, nurses, lawyers and other employees as may be required.
- The successful candidate will be requested to assist with other sections from time to time.
- Procure goods and services for the Directorate according to Departmental and public service policies and delegations.
- Provide logistical support to the Directorate to enable the attainment of predetermined goals and objectives.
- Implement and maintain office processes and ensure professional assistance and advice when delivering services to clients of the unit.

INSTITUTION NO. OF POSITIONS	Application link
Provincial Office	Click here

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POSITION NO 4: EPWP: ADMIN CLERK [EMPLOYEE HEALTH AND WELLNESS] = 1 POSITION

MONTHLY STIPEND: R4 235.00

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Senior certificate [Grade 12] or equivalent qualification at NQF level 4.
- National Diploma/ Degree in Public Management / Administration, Management Assistant, Auxiliary Social Work, or related qualification will be an added advantage.

B) Knowledge and Skills

- Must possess excellent interpersonal skills to effectively deal with stakeholders in a highly professional manner and always maintain confidentiality.
- Must be computer literate (MS Office) proof required.
- Ability to deal with the high volume of statistical data and professional reports.
- Be knowledgeable of general office support systems and arrangements.
- Communication skills (writing and verbal) fluent in English.
- Knowledge and understanding of legislative frameworks governing public services.
- Have the ability to capture in writing the essence of discussions and key decisions in concise clear language - paying close attention to detail in work/report preparation.
- Basic office planning, organizational and archiving skills.
- Punctuality (time management)

KEY PERFORMANCE AREAS:

- Assist in the management and organization of Employee Health and Wellness- EAP.
- Systematic organization and monitoring of cases received, set appointments, follow-ups, and referrals.
- Conduct effective and efficient information flow and document tracking in the processing of cases in Employee Health and Wellness - EAP.

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- Daily updating of relevant registers through MS (Excel) Spreadsheets to ensure that statistics are available on a daily/weekly/ monthly basis as requested.
- Provide efficient and effective administration service to all related stakeholders.
- Liaison with Districts, Tertiary, and Vertical Programmes EHW-EAPs and assist in the consolidation of reports – monthly, quarterly, and annually.
- Logistical arrangements for employee wellness meetings, workshops, sessions, and events.
- Attend telephone inquiries and interaction with stakeholders such as clients, doctors, nurses, managers, external wellness service providers, and other employees as may be required.
- Procure goods and services for the Directorate according to Departmental and public service policies and delegations.
- Provide logistical support to the Directorate to enable the attainment of predetermined goals and objectives.
- Implement and maintain office processes and ensure professional assistance and advice when delivering services to clients.

INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Provincial Office [Polokwane]	Click here

POSITION NO 5: EPWP: ADMIN CLERKS [LEGAL SERVICES] = 5 POSITIONS

MONTHLY STIPEND: R4 235.00

CENTRES: Provincial Office [Polokwane]

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Senior certificate/ Grade 12 or equivalent qualification at NQF level 4.
- National Diploma/ Degree in Public Management, Management Assistant or related qualification at NQF level 6 will be an added advantage.

B) Knowledge and Skills

- Must be Computer literate (MS Office) proof required.
- Be knowledgeable of general office support systems and arrangements.
- Communication skills (writing and verbal) fluent in English.
- Knowledge and understanding legislative frameworks governing the public services.
- Have the ability to capture in writing the essence of discussions and key decisions in concise clear language - paying close attention to detail in work/report preparation.
- Basic office planning, organizational and archiving skills.
- Possess excellent interpersonal skills to effectively deal with stakeholders in a highly professional manner
- The successful candidate will be required to assist with other sections from time to time.
- Time management

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KEY PERFORMANCE AREAS:

- Assist in the management and organization of the Legal Services Directorate.
- Provide efficient and effective administration service to all related stakeholders.
- Systematic organization and monitoring of cases received
- Conduct effective and efficient information flow and document tracking for the Directorate in the processing of cases in Legal Services.
- Daily updating of relevant registers through MS (Excel) Spreadsheets to ensure that statistics are available on a daily / weekly/ monthly basis as requested.
- Attend telephone enquiries and interaction with stakeholders such as doctors, nurses, lawyers and other employees as may be required.
- Procure goods and services for the Directorate according to Departmental and public service policies and delegations.
- Provide logistical support to the Directorate to enable the attainment of predetermined goals and objectives.
- Implement and maintain office processes and ensure professional assistance and advice when delivering services to clients of the unit.

INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Head Office [Polokwane]	Click here

POSITION NO 6: EPWP: REGISTRY CLERKS = 19 POSITIONS

MONTHLY STIPEND: R4235.00

CENTRES: Provincial Office [Polokwane] [3] Warmbaths Hospital [2], Ellisras Hospital [2], Philadelphia Hospital [1], Seshego Hospital [2], Mopani District Office [2], Messina Hospital [3], Nkhensani Hospital [3], Donald Frazer Hospital [1]

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Grade 12 Certificate or equivalent qualification at NQF level 4.

B) Knowledge and Skills

- Computer literacy in MS word, MS Excel, MS PowerPoint
- Good communication and Interpersonal Skills
- Good report writing
- Be able to work independently under extreme pressure and meet deadlines
- Knowledge of Promotion of Access to Information Act, 2 of 2000 (PAIA) will be an added advantage

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KEY PERFORMANCE AREAS:

- Opening and closing of patient files.
- Safe keeping of patient files in line with Records Management policy.
- Retrieving and issuing files in line with Records Management policy.
- Archiving of old patient files in line with Records Management policy.
- Identifying and merging of duplicate files.
- Implement PAIA.
- Ensure that all patient files are filed numerically in line with E-HIS.
- Ensure that all patient boxes are numbered.

INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Provincial Office [Polokwane]	Click_here
Warmbaths Hospital [2]	Click_here
Ellisras Hospital [2]	Click_here
Philadelphia Hospital [1]	Click_here
Seshego Hospital [2]	Click_here
Mopani District Office [2]	Click_here
Messina Hospital [3]	Click_here
Nkhensani Hospital [3]	Click_here
Donald Frazer Hospital [1]	Click_here

POSITION NO. 7: INFRASTRUCTURE EPWP GENERAL WORKER = 3 POSITIONS

MONTHLY STIPEND: R4 235.00

CENTRES: FH Odendaal Hospital (1); Ellisras Hospital (2).

REQUIREMENTS: (A) Qualifications and Competencies

- A minimum of Senior Certificate/ Grade 12 or equivalent qualification at NQF level 4.
- **Inherent requirements of the job:** Ability to lift persons of varying weights.
- Ability to lift and move heavy equipment and supplies. Ability to work with heavy duty Laundry/cleaning equipment. Willing to work with human excreta, fluids including blood.
- Willingness to work with and ability to lift corpses of varying weights. Ability to operate machinery (lawnmowers and weed eaters).
- Ability to be on your feet for a period of up to 12 hours per day.
- Must be able to work shifts (including night duty, weekends, and public holidays).
- Willingness to work extra hours on short notice.

(B) Knowledge and Skills

- Knowledge of Batho Pele Principles, Occupational Health and Safety Act, 1993 [OHS].
- Good Communication and customer care skills.
- Waste Management.

KEY PERFORMANCE AREAS:

- Perform any of the duties and/or any other general duties as allocated and directed from time to time per operational needs of the facility.

DISTRICT	INSTITUTION [NO OF POSTS]	APPLICATION LINK
Waterberg District	FH Odendaal Hospital [1]	Click here
	Ellisras Hospital [2]	Click here

POSITION 8: EPWP INFRASTRUCTURE GENERAL WORKER OPERATORS [WATER SOFTENING PLANTS] =7 POSITIONS**MONTHLY STIPEND: R4235.00****CENTRES:** Helene Franz Hospital [2], Lebowakgomo Hospital [1], Zebediela Hospital [1], Dilokong Hospital [1], Maphutha L Malatji Hospital [1], Thabazimbi Hospital [1]**REQUIREMENTS:****A) Qualifications and Competencies**

- A minimum of Senior Certificate /Grade 12 or equivalent qualification at NQF level 4.
- Appropriate Competency Certificate as a Water Softening Plant operator or Plumbing Works, or relevant certificate will be an added advantage.

B) Knowledge and Skills

- Knowledge of Occupational Health & Safety Act [OHS]
 - Knowledge on operation of equipment, tools and materials.
 - Knowledge of a general built environment. Problem solving,
 - Planning, organising and decision-making skills
 - Communication skills
 - Ability to work in a team setting.
- ❖ Shortlisted candidates may be expected to undergo a practical test in water softening plant operation as part of the selection process.

KEY PERFORMANCE AREAS:

- Maintain and repair technical faults related to Water Softening Plants operation according to standards.
- Test repair equipment and/or facilities against specifications.
- Service equipment and/or facilities according to schedule.
- Quality assure serviced and maintained equipment and/or facilities.
- Keep and maintain job record/register of maintained and repaired faults.
- Report writing.

DISTRICT	INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Capricorn District	Helene Franz Hospital [2]	Click here

	Lebowakgomo Hospital [1]	Click_here
	Zebediela Hospital [1]	Click_here
Sekhukhune District	Dilokong Hospital [1]	Click_here
Mopani District	Maphutha L Malatji Hospital [1]	Click_here
Waterberg District	Thabazimbi Hospital [1]	Click_here

POSITION NO. 9: GENERAL WORKERS FOOD SERVICES = 428 POSITIONS

MONTHLY STIPEND: R4 235.00

CENTRES: Capricorn District [119] Zebediela Hospital [6], Thabamopo Hospital [9], Botlokwa Hospital [9], Seshego Hospital [14], Mankweng Hospital [20], Pietersburg Hospital [20], WF Knobel Hospital [14], Helene Franz Hospital [14], Lebowakgomo Hospital [13]

Mopani District [63]: Nkhensani Hospital [12], Letaba Hospital [5], Dr CN Phatudi Hospital [11], Van Velden Hospital [5], Kgapanne Hospital [13], Maphutha L Malatjie Hospital [11], Evuxakeni Hospital [6]

Sekhukhune District [75]: Dilokong Hospital [13], Mecklenburg Hospital [11], Groblersdal Hospital [12], Jane Furse Hospital [12], Matlala Hospital [12], Philadelphia Hospital [7], St Rita's Hospital [8]

Vhembe District [89]: Elim Hospital [12], Tshilidzini Hospital [10], Malamulele Hospital [11], Musina Hospital [11], Donald Frazer Hospital [15], Hayani Hospital [10], Louis Trichardt Hospital [8], Siloam Hospital [12]

Waterberg District [82]: Warmbaths Hospital [7], Witpoort Hospital [14], Mokopane Hospital [12], Thabazimbi Hospital [8], Voortrekker Hospital [10], FH Odendaal Hospital [12], George Masebe Hospital [10], Ellisras Hospital [9]

REQUIREMENTS: (A) Qualifications and Competencies

- A minimum of Grade 12 [Matric] plus National Diploma in Catering and Hospitality Management from TVET at NQF Level 6.
- Computer Literacy.

(B) Knowledge and Skills

- Knowledge of supplies, equipment, and/or services ordering and inventory control.
- Ability to follow routine verbal and written instructions.
- Ability to read and write.
- Ability to understand and follow safety procedures.
- Ability to safely use cleaning equipment and supplies.
- Ability to lead and train students.
- Ability to lift and manipulate heavy objects.
- Knowledge of food service lines set-up and temperature requirements.
- Skill in cooking and preparing a variety of foods.
- Knowledge of food preparation and presentation methods, techniques and quality standards.

KEY PERFORMANCE AREAS:

- Comply with Hazard Analysis Critical Control Point [HACCP] on food handling and preparations to ensure food safety.
- Ensure that daily activities are in-line with the Hazard Analysis Critical Control Point [HACCP].
- Pre-preparation and cooking of food for normal diet as per standardized recipes.
- Pre-preparation and cooking food for therapeutic diet as per standardized recipes.
- Portion and serve (plating or bulk serving) and pack meal delivery carts according to the wards diet lists.
- Push meal delivery carts to wards to deliver food as per ward list.
- Collect meal delivery carts from the wards after serving each meal.
- Place servings in blender to make foods for soft or liquid diets.
- Assist in packing of food into storerooms.
- Packaging and labelling of therapeutic diets as per ward diet list.
- Place items such as eating utensils and condiments on trays.
- Apportion and place food servings on plates and trays according to diet list.
- Examine filled tray for completeness and places on cart, dumbwaiter, or conveyor belt.
- Wash dishes and cleans work area, tables, cabinets, and ovens.
- Collects and place garbage and trash in designated containers.
- Emptying of waste bins at all times.
- Clean, wash and maintain work areas including floors, facilities, pots, pans, service ware, utensils and equipment as appropriate to the area of operation.
- Performs miscellaneous job-related duties as assigned.
- Handling of Dishwasher and cleaning of equipment and utensils before and after use.
- Supply clean cutlery and crockery during mealtimes.
- Report any faults, breakages and illness in the Food Service Unit (FSU)
- Cleaning of the FSU and food trolleys according to the cleaning schedule and after very meal preparation and serving.

DISTRICT	INSTITUTION [NO. OF POSTS]	APPLICATION LINK
Capricorn District	Zebediela Hospital [6]	Click here
	Thabamopo Hospital [9]	Click here
	Botlokwa Hospital [9]	Click here
	Seshego Hospital [14]	Click here
	Mankweng Hospital [20]	Click here
	Pietersburg Hospital [20]	Click here
	WF Knobel Hospital [14]	Click here
	Helen Franz Hospital [14]	Click here
	Lebowakgomo Hospital [13]	Click here
Mopani District	Nkhensani Hospital [12]	Click here
	Letaba Hospital [5]	Click here
	DR CN Phatudi Hospital [11]	Click here
	Van Velden Hospital [5]	Click here
	Kgapane Hospital [13]	Click here
	Maphutha L Malatjie [11]	Click here
	Evuxakeni Hospital [6]	Click here

DISTRICT	INSTITUTION [NO. OF POSTS]	APPLICATION LINK
Sekhukhune District	Dilokong Hospital [13]	Click here
	Mecklenburg Hospital [11]	Click here
	Groblersdal Hospital [12]	Click here
	Jane Furse Hospital [12]	Click here
	Matlala Hospital [12]	Click here
	Philadelphia Hospital [7]	Click here
	St Rita's Hospital [8]	Click here
Vhembe District	Elim Hospital [12]	Click here
	Tshilidzini Hospital [10]	Click here
	Malamulele Hospital [11]	Click here
	Musina Hospital [11]	Click here
	Donald Frazer Hospital [15]	Click here
	Hayani Hospital [10]	Click here
	Louis Trichardt Hospital [8]	Click here
	Siloam Hospital [12]	Click here
Waterberg District	Warmbaths Hospital [7]	Click here
	Witpoort Hospital [14]	Click here
	Mokopane Hospital [12]	Click here
	Thabazimbi Hospital [8]	Click here
	Voortrekker Hospital [10]	Click here
	FH Odendaal Hospital [12]	Click here
	George Masebe Hospital [10]	Click here
	Ellisras Hospital [9]	Click here

POSITION 10: EPWP: ACCOUNTING CLERK: ACCOUNTS PAYABLE = 34 POSITIONS

MONTHLY STIPEND: R4 235.00

CENTRES: Pharmaceutical Depot [9], Provincial Office [4], Pietersburg Hospital [3], Mankweng Hospital [3], Capricorn District [3], Sekhukhune District [3], Mopani District [3], Vhembe District [3], Waterberg District [3]

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Senior Certificate/[Grade 12 or equivalent qualification at NQF level 4 plus an undergraduate qualification in Financial Management/Accounting/Economics at NQF level 6 as recognized by SAQA.

B) Knowledge and skills

- Basic understanding of Public Sector Financial Administration and financial prescripts.
- Ability to accept responsibility and to work independently.
- Computer literacy (MS: Word and Excel).

KEY PERFORMANCE AREAS:

- Capturing of payments
- Reconciliation of key accounts
- Maintain payables and accruals register
- Filling of payments vouchers

INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Pharmaceutical Depot [9]	Click_here
Provincial Office [4]	Click_here
Pietersburg Hospital [3]	Click_here
Mankweng Hospital [3]	Click_here
Capricorn District [3]	Click_here
Sekhukhune District [3]	Click_here
Mopani District	Click_here
Vhembe District	Click_here
Waterberg District	Click_here

POSITION NO 11: EPWP: INFORMATION TECHNOLOGY = 2 POSITIONS**MONTHLY STIPEND: R4 235.00****CENTRE:** Provincial Office**REQUIREMENTS: A) Qualifications and Competencies**

- A minimum of Senior Certificate /Grade 12 or equivalent qualification at NQF level 4 plus a qualification in Information Technology / Computer Science at NQF Level 5.

B) Knowledge and Skills

- Knowledge and skill in Microsoft 365, A+, N+ and ICT Security.
- Good communication Skill

KEY RESPONSIBILITY AREAS:

- Provide LAN and desktop support to the client.
- Assist with document automation.
- Assist with ICT Trainings.
- Assist with ICT Project Roll outs.

INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Provincial Office	Click_here

**POSITION NO 12: EPWP: EMPLOYEE HEALTH AND WELLNESS: EMPLOYEE ASSISTANCE
PROFESSIONAL [EAP] = 9 POSITIONS**

MONTHLY STIPEND: R4 235.00

CENTRES: Capricorn District Office [1], Mopani District Office [1], Sekhukhune District Office [1], Vhembe District Office [1], Waterberg District Office [1], Pietersburg and Mankweng Hospital [1], Head Office and Pharmaceutical Depot [1], EMS [2]

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Senior Certificate /Grade 12 plus Bachelor's Degree in Social Science or Behavioural Science and registration with Professional body, designated as Social Worker or Psychologist or Counsellor – SACSSP / HPCSA - Proof required.
- In addition, registration with the Employee Assistance Professional Association of South Africa (EAPA-SA) - Proof required.
- Proven relevant experience in Employee Health and Wellness Programme / Employee Assistance Programme will be an added advantage.

B) Knowledge and Skills

- Knowledge of and understand the DPSA Employee Health and Wellness Strategic Framework for Public Service, and other legislative frameworks governing the public services.
- Communication skills (writing and verbal), Presentation skills, Report writing, Events organizing and coordination, and Stakeholder management.
- Excellent record keeping and administration skills (case registers, progress reports and files)
- Must be Computer literate (MS Office), familiar with PowerPoint and Excel.
- Punctuality (time management).
- Possess excellent professional work ethics.

KEY PERFORMANCE AREAS:

- Provide effective and efficient Employee Health and Wellness services in the allocated areas of responsibility.
- Provide professional individual and group psychosocial support services for the employees and their immediate family members.
- Provide efficient and effective case management from intake to termination.
- Prepare monthly and quarterly statistical reports for cases and activities conducted.
- Coordinate employee sports and recreational activities.
- Coordinate and monitor the activities of Employee Wellness Committees in line with the EHW Strategic Framework.
- Prepare and conduct presentations on mental health and psychosocial wellness.

- Coordinate organizational wellness sessions and events (mental health, physical wellness including HIV&AIDS, team building) and work-life balance interventions.
- Conduct Employee Health and Wellness services induction and promotion sessions.
- Daily updating of relevant registers through MS (Excel) Spreadsheets to ensure that statistics are available on a daily/weekly/monthly basis as requested.
- Implement and maintain office processes and ensure professional assistance and advice when delivering services to clients of the unit.
- The suitable candidate be required to assist in other areas other than their allocated.

INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Capricorn District Office [1]	Click_here
Mopani District Office [1]	Click_here
Sekhukhune District Office [1]	Click_here
Vhembe District Office [1]	Click_here
Waterberg District Office [1]	Click_here
Pietersburg and Mankweng Hospital [1]	Click_here
Provincial Office and Pharmaceutical Depot [1]	Click_here
EMS [2]	Click_here

**POSITION NO 13: EPWP: ADMIN CLERK [COMMUNICATIONS: GRAPHIC DESIGN] = 1 POSITION
MONTHLY STIPEND: R4235.00**

CENTRES: Provincial Office

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Senior Certificate/ Grade 12 or equivalent qualification at NQF level 4 plus National Diploma/ Degree in Graphics Design or related qualification at NQF level 6.

B) Knowledge and Skills

- Be creative, adaptable to trends and conceptualize original ideas. Have a strong, well-rounded portfolio that showcases your individual design aesthetic.
- Good communication skills to accurately convey your concepts to clients and team members.
- Be a skilled user of design software such as Adobe Illustrator, Photoshop and InDesign.
- Have an active interest in art/design and passionate about the work you deliver.

KEY PERFORMANCE AREAS:

- Using graphic techniques to create drafts.
- Producing logos, banners, and interfaces.
- Pitching creative concepts.
- Collaborating with the team to launch projects.
- Using feedback from other designers to improve.
- creating original designs for print materials such as brochures, posters, business cards, layouts and packaging
- Developing concepts and creating sketches of new designs
- Applying design principles, such as concept development, color theory, typography, and layout
- Reviewing and editing content for accuracy and clarity using design software such as Photoshop or Illustrate.

INSTITUTION NO. OF POSITIONS	APPLICATION LINK
Provincial Office	Click here

THE END